

**Government of Union territory of Jammu & Kashmir  
Office of the Financial Commissioner (Revenue)**

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**Subject:** Appointment to the post of Junior Assistant (Revenue Department) District Cadre Doda in pursuance to Advertisement Notification No. 02 of 2021 under Item No 435 issued by the J&K SSB.

**Ref:** 1. Letter No. Rev-NG/13/2023(7152177) dated 20.03.2023 from Administrative Department, J&K.  
2. Letter No. JKSSB/PLAN/25/2022-03 dated 16.03.2023 from J&K Service Selection Board.

**ORDER No: 321FC (REV) of 2023  
DATED: 17/07/2023.**

On the recommendations of the J&K Service Selection Board, and endorsed by the Administrative Department vide their letters referred above, sanction is hereby accorded to the temporary appointment of the below mentioned candidate as Junior Assistant in the Revenue Department, District Cadre Doda, in the pay level-4 (Rs 25500-81100).

S. No.	District Cadre	Name of the candidate (Mr./Ms)	Parentage (Mr.)	Address	Category	CID Character verification form no
1.	Doda	Suneha Uttam	Kamal Singh	H.No.5 Kakol Bhaderwah, Doda	ST	60744 dated 08.07.2023

The appointee shall report to the office of Deputy Commissioner, Doda within a period of twenty one (21) days from the date of issuance of this order and shall be allowed to join after the production of following documents/certificates (in original) to be verified subsequently:-

- Academic/ qualification Certificates.
- Matriculation/Date of Birth Certificates.
- Health Certificate from the concerned Chief Medical Officer of the District.
- Domicile Certificate issued by the competent authority.
- If the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling Centre of the domicile District, he/she shall relinquish the proprietorship of unit/enterprise and also stakes, if any, in such self employment unit/enterprise before joining the Government service. He/she shall be required to repay the entire loan liability in suitable EMIs to be worked out by the DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- Valid relevant Category Certificate, if any, applicable.

  
17/07/2023



The above appointment shall further be subject to the following conditions:-

- (a) The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointee to fill in the Verification Rolls (V-Rolls), as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointee, or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment ab-initio, without any further notice.
- (b) The appointee shall give an undertaking in the shape of an affidavit to the effect that if, on verification, genuineness of the qualification /category certificate from the concerned issuing authority are found fake/forged, the appointment shall be treated to have been cancelled ab-initio.
- (c) The salary of the appointee shall not be drawn and disbursed to his/her unless a satisfactory report in respect of (a) above is received in his favour.
- (d) The appointee shall be initially on probation for a period of two years in.
- (e) The appointment of the candidate shall be governed by the "New Pension Scheme" as per SRO 400 of 2009 dated 24.12.2009.
- (f) The inter-se-seniority of the appointee shall be strictly as per their merit in the select list.
- (g) The cadre allocated by appointing authority/SSB shall not be changed under any circumstances.
- (h) This appointment order is issued subject to outcome of any petition(s) pending in any competent Court/Tribunal, etc.
- (i) If the appointee fail to join within a period of 21 days (twenty one) days from the date of issuance of this order they shall forego their right to appointment which shall be deemed to have been cancelled ab-initio without any further notice.

**By order of the Financial Commissioner (Revenue) J&K.**

**Sd/-**

**(Shaleen Kabra) IAS  
Financial Commissioner,(Revenue)  
(J&K)**

No: FCR-NGAZ/60-2023-06-FCR -7154227

Dated: 17/07/2023

Copy to the:-

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Secretary to Government, Revenue Department, J&K.
3. Divisional Commissioner, Jammu for information.
4. Deputy Commissioner, Doda for information and with the request to place them in the Tehsils & other places to strengthen field offices rather than posting them in Hqrs. (Copy of selection list issued by the J&K SSB is enclosed).
5. Director Archives, Archaeology and Museums, J&K.
6. Director, Information, J&K with the request to kindly get this order published in two leading news papers of J&K.
7. Secretary, J&K Service Selection Board, J&K Jammu/Srinagar for information.
8. OSD with Advisor (B) to Hon'ble Lieutenant Governor.
9. PA to FCR for the information of Worthy Financial Commissioner Revenue, J&K
10. I/c website for uploading the order on the website of FCR.
11. Concerned candidate(s) for information and compliance.
12. Office order file.

**Pawan Kotwal, (JKAS)  
Administrative Officer,**

**With Financial Commissioner (Rev)  
J&K, Jammu.**